

Position Description

Project Officer

Role title:	Project Officer
Job type:	Part time or full time – 12 month fixed term
Location:	4/97-103 Melbourne Street Mulwala
Reporting manager:	Research Officer

Riverine Plains Inc is a farmer driven group dedicated to improving the productivity of broadacre farming systems in north-east Victoria and southern New South Wales. The group's mission is *Farmers promoting excellence in farming systems by providing quality information, leading research and the sharing of ideas for the environmental, economic and agricultural benefit of the Riverine Plains region.* Riverine Plains Inc works in partnership with farmers, industry, state and commonwealth agricultural agencies, research organisations and universities to facilitate regionally relevant research and extension.

Responsibilities:

- Deliver project milestones across a portfolio of research, development and extension projects
- Report and present results to a number of stakeholders
- Attend meetings as required and maintain and develop relationships with both internal and external stakeholders
- Other duties as required

Qualifications, skills and experience:

- A degree in agriculture or science (or equivalent)
- An understanding of modern broadacre farming systems
- Strong communication and interpersonal skills
- Advanced computer skills
- Highly motivated and self-driven that can work well within a team
- Excellent attention to detail
- Proven ability to prioritise and meet deadlines
- A current drivers licence and reliable vehicle

Performance goals:

- Complete project milestones in line with the project timelines
- Present results in both written and verbal presentations
- Maintain and develop relationships with internal and external stakeholders